



MEETING ATTENDANCE SHEET

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| Date of Meeting | 8 th December 2011 @ Windsor Leisure Centre |
| Title of Meeting | Regional meeting for South East Region Recycling Forum (Serrf) & South Central Recycling Forum (SCRF) |
| Key Attendees (eg No, outside orgs etc) | <p>Steve Baker, Medway Council Peter Baveystock, Wokingham BC Beverley Simonson, Wrap Dave Allen, Wokingham BC Michelle Prior, Reading BC Claire Lewis, Bracknell Forest BC Ashley Wild, Hart BC Maria Massarella, Hart BC Durk Reyner, Welywyn Hatfield Council Sally Gordon, Wycombe DC Elizabeth Cullen, South Bucks DC Gill King, Milton Keynes Craig Miller, Royal Borough Windsor & Maidehead (RBWM) Grant Smith, Royal Borough Windsor & Maidehead Sarah Innes, Reading BC</p> |
| Previous minutes | <ul style="list-style-type: none"> • Agreed as correct and representative • Clinical waste survey results (see appendix A) • More responses to clinical waste survey would be appreciated (blank form and instructions in appendix B) |
| Summary of Key Issues | <ul style="list-style-type: none"> • Craig Miller, Waste & Env Protection Officer, RBWM, delivered a presentation on the Recyclebank scheme. Some key points: <ul style="list-style-type: none"> ○ Weekly collections across all streams but recycling had plateaued under box scheme ○ Scheme is a partnership between Recyclebank, Veolia & RBWM and was launched alongside wheeled bin roll out incorporating tags (formerly known as 'bin chips') ○ 2009 Phase 1 was trial on green waste set-out, not weight, in order to test software etc. Phase 2 was trial of 3,700 residents given 240L blue bins. Participants surveyed. Uptake & results exceptional, go ahead given for full roll-out to low-rise properties. Official launch 07/06/10 attended by Spelman & Pickles. Lots of media interest. Full comms strategy inc leaflet drop ○ Tag uniquely identifies household with reader as lifting gear weighs bin. Info sent via modem to Recyclebank system. ○ Resident just needs to activate account with Recyclebank to begin receiving points & manage |

- account on line. Vouchers are posted. Households not signing up have data auto-deleted after 31 days. 70% low-rise have signed up
- Target of 25 reward partners but achieved 115 inc M&S. Now have good mix of local & national businesses on board
 - Estimate average rewards to be £135/hh/year
 - Wheeled bins well received and quality of recycle improved (possibly through hh worrying what consequences there'd be to their account if caught putting wrong stuff in)
 - Has gone from 6kg/hh to 8.5-9kg/hh since launch but plateau again now around 45%. Take full range of materials as commingled. Going to new MRF
 - System can also track bin drift/theft & helps clarify missed collection disagreements. One complaint out of 61,500 hh about bin tags
 - FLATS – Political imperative that whole borough could go on scheme. Tried number of methods and settled for community share, ie, RCV payload minus tagged bin weights = community share for collections on that round. Flat hh activates account and reactivates once/month to get full share (at least 10 points awarded if reactivation not done)
 - CHARITY – 'Green Schools Programme', 4x £1000 grants/year. Donate points to school, when school get enough they qualify for a grant
 - Introducing food waste next year and may look at incentivising residual reductions
 - There is now a dynamic framework agreement for the incentivisation of services available to other LAs
 - Q&A:
 - What if no internet? Can phone for acc info
 - HMOs & lanlrds registering all bins? Not been a problem
 - Wrong stuff going in? Has to be based on trust but there is a checks & balances calculation that flags obvious misuse
 - Encouraging waste generation? No, don't seem to. Waste gen linked to disposable income, that's the limiter/accelerator not rewards.
 - What connects RBWM to partners? Nothing, it is a Recyclebank scheme, they administer the whole system and scheme. However, RBWM have requested restaurants must have at least 2 stars to join.
 - Costs? Recyclebank has contract with Veolia, Veolia charge a subscription per hh. Expect scheme to be cost-

- neutral by year 2 due to shift of material from residual
- Why didn't hear anything of Halton DC trial? They didn't want the publicity & RBWM were first.
- Contact hh not signed up? Do more generic comms by low participation areas, mostly high-rise.
 - o Wokingham included whole scheme within their tender
 - o Other incentive providers are available

- The group entered a debate about **Green Waste Charging**. General comments, please see previous July minutes for some idea on charging around the region. General points:
 - o Would be difficult/counter productive to charge for garden if mixed with food
 - o Easier to start charging scheme if new green service or when introducing attractive service change, ie wheeled bins replacing sacks
 - o Those that have always had charges seem to get no complaints about it
 - o Mix between one-off charges for bins and annual fee or both.
 - o Generally seems reasonable to charge
 - o Gambles exist when estimating take-up and buying treatment capacity for new/changed scheme
- **Waste Strategy update** – Milton Keynes have refreshed theirs and have set 70% recycling rate target by 2025. Full strategy can be read at <http://www.milton-keynes.gov.uk/recycling/displayarticle.asp?ID=30641>
- **LARAC update:**
 - o The delegates were reminded of the members survey (now closed)
 - o Updates from recently attended NAWDO meeting (see <http://www.larac.org.uk/members-liaisons.htm>)
 - o Call for December policy blog opinions – packaging recycling targets
 - o Conference – All agreed, a really good conference. Awards were very good and all enjoyed the theme. Dancing afterwards was not so good, many didn't realise it was going on until too late.

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| <p>Feedback/follow up for LARAC Executive</p> | <ul style="list-style-type: none"> • WRAP update <ul style="list-style-type: none"> ○ Direct support – not many coming forward but it's still there and free, be it for procurement, service changes, business collections, tech advice, etc ○ Advice also offered for prevention, third sector partnerships, etc ○ Training is still fully funded and some is accredited by Anglia Ruskin Uni. See www.wrap.org.uk/la/training ○ Please sign up to Recycle-on-go workshops if you have any experience of introducing/running schemes ○ Guidance and tool kits due out: Plastics (bottles and PTT) and HWRCs ○ Business Waste Commitment – can sign up to all or parts of it. • AOB: <ul style="list-style-type: none"> ○ All agreed that there are too many Ezines flying around and there is a risk of saturation and important info being missed. ○ Request for Clinical waste to be included on a future agenda with perhaps a guest speaker from the EA in attendance (SB to investigate possibility). ○ Many thanks to RBWM for hosting and Peter for organising the meeting • Next meeting, Aylesford Newsprint, Kent. 22nd February 2012. Tour in morning, meeting afternoon. Please email Stephen.baker@medway.gov.uk if you want to attend along with any specific agenda items you would like included. Places limited, first come first served. <ol style="list-style-type: none"> 1. Likelihood that incentivisation schemes will be offered by more providers and taken up by more LAs 2. Conference & awards really good. Dancing needs to be better |
| <p>Policy Stance Implications</p> | <p>None</p> |
| <p>Completed by</p> | <p>Steve Baker</p> |
| <p>Date</p> | <p>16nd December 2011</p> |



Appendix A: Clinical Waste Collection Service Survey (10 responses so far)

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| Do you take referrals from only patients, health workers or both? | Health Workers 60% Both 40% |
| Do you supply the first clinical waste bag to patients or do you expect a health worker to do it? | Health Worker 40% Council 40% Both/Either 20% |
| Do you collect sharps boxes from all patients or only those who can't take them to a GP? | Collect from everyone 80% Only residents who can't get to a GP 10% N/A/Don't collect 10% |
| Do you replace bags on a like for like basis? | Yes 90% No 10% |
| Do you replace sharps boxes on a like for like basis? | Yes 70% No 20% N/A 10% |
| What classifications of waste do you collect (delete as appropriate) tiger/orange/yellow/purple/other? | Orange and Yellow 10% Orange only 30% Yellow only 20% Tiger/Yellow/Purple 10% Tiger/Orange/Yellow 10% Tiger/Orange 10% No answer 10% |
| Do you charge your local health authority for collections? If so, how much? | Yes 10% No 50% No answer 40% |

Another unrelated question!: Do you collect waste from the property boundary/kerbside from properties on private roads and estates?

Yes 83%

No Answer 17%

(6 responses only)

Any other comments:

Take orange, yellow, blue and purple lidded sharps boxes as are sorted prior to HTI

Will shortly cease collections of offensive waste. Collect refuse from an agreed collection point on private roads and estates.

Considering not collecting sharps from residents that can take them to a GP. In discussion with the PCT at the moment with reference to charges. The local PCT are currently reminding nurses and healthcare workers that they should be removing clinical waste they have generated from patient's homes and not use the Council's collection service.



Looking to collect sharps boxes only from patients unable to take them to a GP.

Appendix B: Clinical Waste Collection Service Survey (Blank form)

Name of Authority:

County:

No. of properties:

No. of properties receiving clinical waste collection service:

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| Do you take referrals from only patients, health workers or both? | |
| Do you supply the first clinical waste bag to patients or do you expect a health worker to do it? | |
| Do you collect sharps boxes from all patients or only those who can't take them to a GP? | |
| Do you replace bags on a like for like basis? | |
| Do you replace sharps boxes on a like for like basis? | |
| What classifications of waste do you collect (delete as appropriate) tiger/orange/yellow/purple/other? | Other (please state)? |
| Do you charge your local health authority for collections? If so, how much? | |

Another unrelated question!: Do you collect waste from the property boundary/kerbside from properties on private roads and estates? Yes/No

Any other comments:

Thanks for the information.

Please submit to Elizabeth.Cullen@SouthBucks.gov.uk. Results will be collated and shared via SCRF/SERRF.